



CUSTOMER INFORMATION

DATE: _____

OFFICE, REP NAME, PHONE|EMAIL, VIEWED, ENGLISH, AFRIKAANS, SOURCE

NAME, COLLECTION ADDRESS, DELIVERY ADDRESS, (CELL), (H), (W), FAX, EMAIL

WHO IS PAYING YOUR ACCOUNT?, COMPANY/DEPT, DATE OF COLLECTION, IS DATE FLEXIBLE?, CAN WE DO ALL YOUR PACKING?, BREAKABLES, IS ACCESS TO RESIDENCES EASY?, COLLECTION, DELIVERY

BIDDULPHS RECOMMENDS THAT YOU HAVE TRANSIT INSURANCE, PLEASE ADVISE CONSIGNMENT VALUE IF WE ARE TO INSURE:
DO YOU NEED TO TRANSPORT ANY PETS / CARS / BOATS / CARAVANS / TRAILERS? SPECIFY
PLEASE COMPLETE INVENTORY ON NEXT PAGE, HIGHLIGHT ITEMS ON INVENTORY PAGE THAT YOU WOULD LIKE US TO SPECIALLY WRAP

FOR OFFICE USE

QUOTE NO: _____ VOLUME 0

Table with columns: FROM, TO, OFF-PEAK RATE: 0, PEAK RATE: 0, BASIC, VAT, TOTAL

Main pricing table with columns: UNITS, RATE EX VAT, BASIC, VAT, TOTAL, and various service categories like FUEL SURCHARGE, OFF ROUTE, ACCESS / SHUTTLE SERVICE, etc.

PRICE APPROVED BY: _____
REMARKS: _____

BOOKING FORM

PRE-PACK DATE, DATE OF COLLECTION, DATE OF DELIVERY, RECHECK ADDRESSES AND TELEPHONE NUMBERS, PAYMENT OF ACCOUNT, SIGNED QUOTE, INSURANCE VALUATION FORM

Packing materials table with columns: STANDARD CARTONS, WARDROBE CARTONS, T.V CTNS, C.CARDB, BUBBLE WRAP, PLASTIC COVERS, LEATHER COVERS, BOOK CTNS, LINEN CTNS, F/SHEET, PIC. BAGS, CRATING, (S), (D), (K), (1), (2), (3)

OTHER SPECIAL INSTRUCTIONS: _____

FOLLOW UPS

CREDIT APPROVAL

DATE, APPROVED BY, COMPANY NAME, ON ACCOUNT, EMAIL, TEL NO, CONTACT PERSON, ORDER NO

SURVEY LIST

DATE:

CUSTOMER NAME:



ITEM	QTY	CF	TOTAL	ITEM	QTY	CF	TOTAL	ITEM	QTY	CF	TOTAL	
Lounge / Living Room				TV Room				Dining Room				
Bookcase		15	0	Aerial	5	0		Baby Feeding Chair	15	0		
Bureau		25	0	Bar	50	0		Bookcase	15	0		
Cabinet		30	0	Bar Fridge	10	0		Cabinet	30	0		
Carpet / Rug		10	0	Bar Stool	10	0		Cabinet - Cocktail	30	0		
Chair		15	0	Bookcase	15	0		Carpet / Rug	5	0		
Chair - Arm		20	0	Bureau / Desk	25	0		Carver	15	0		
Chest of Drawers		15	0	Cabinet	30	0		Chair	5	0		
Display Cabinet		30	0	Carpet / Rug	5	0		Cutlery Box	3	0		
Grandfather Clock		30	0	Chair	15	0		Dining Table	40	0		
Heater / Fan		5	0	Chair - Arm	20	0		Fan Stand	5	0		
Hi-Fi Stand		15	0	Chest of Drawers	15	0		Grandfather Clock	30	0		
Hi-Fi / Radio		25	0	Clay Pots	10	0		Lamp - Stand	10	0		
Kist		10	0	Heater	10	0		Lamp - Table	10	0		
Lamp - Stand		10	0	Hi-Fi Stand	15	0		Mirror	5	0		
Lamp - Table		10	0	Hi-Fi / Radio	10	0		Pictures / Paintings	2	0		
Mirror		5	0	Lamp - Stand	10	0		Server	15	0		
Music Centre		15	0	Lamp - Table	10	0		Sideboard	30	0		
Ornaments		5	0	Mirror	5	0		Trolley	10	0		
Piano		60	0	Music Centre	20	0		Welsh Dresser	45	0		
Piano Stool		5	0	Ornament	5	0		Boxes - Standard	5	0		
Pictures / Paintings		5	0	Ottoman	10	0		Hall / Passage				
Settee - One Seater		20	0	Piano	60	0		Antique Organ	30	0		
Settee - Two Seater		40	0	Pictures / Paintings	2	0		Cabinet - Corner	20	0		
Settee - Three Seater		60	0	Settee - One Seater	20	0		Cabinet - Display	20	0		
Settee - One Seater Leather		20	0	Settee - Two Seater	40	0		Carpet/Rug	10	0		
Settee - Two Seater Leather		40	0	Settee - Three Seater	60	0		Chair	10	0		
Settee - Three Seater Leather		60	0	Table - Coffee	10	0		Chest of Drawers	15	0		
Table - Coffee		10	0	Table - Misc.	20	0		Clay Pot	10	0		
Table - Misc.		20	0	Table - Occ.	5	0		Fish Stand	30	0		
Table - Occ.		5	0	TV - Normal	10	0		Hallstand	25	0		
TV - Plasma / Flat Screen		20	0	TV - Plasma / Flat Screen	10	0		Hat Stand	15	0		
TV - Normal		10	0	TV-Dish	10	0		Kist	10	0		
Video/ Decoder/DVD		5	0	Video/Decoder/DVD	2	0		Lamp	5	0		
Wall Unit - pieces		40	0	Wall Unit - Pieces	40	0		Mirrors	2	0		
Boxes - Books		5	0	Boxes - Books	5	0		Ornaments	5	0		
Boxes - Standard		5	0	Boxes - Standard	5	0		Ornaments - Wood	20	0		
Study				Kitchen / Pantry / Laundry				Pictures / Paintings				
Bench		60	0	Cabinet (Glass)	20	0		Table - Half Round	20	0		
Bookcase		15	0	Chair	5	0		Table - Telephone	10	0		
Bureau		25	0	Clothes Airer	10	0		Boxes - Standard	5	0		
Cabinet		30	0	Clothes Horse	5	0		Patio				
Cabinet - Large		50	0	Cool box	5	0		Basket	3	0		
Carpet/Rug		10	0	Deepfreeze	30	0		Bench - Garden	20	0		
Chair - Office		20	0	Dishwasher	15	0		Bird Bath	10	0		
Chair - Visitors		10	0	Dustbin	6	0		Bird Feeder	3	0		
Chest of Drawers		15	0	Fridge	30	0		Braai	25	0		
Computer		6	0	Fridge - Double Door	60	0		Chair	5	0		
Computer Stand		15	0	Ironing Board	5	0		Chair - Deck Lounger	15	0		
Desk - Large		35	0	Laundry Box	10	0		Crates with Pebbles	10	0		
Desk - Medium		20	0	Microwave	5	0		Plant Stand	10	0		
Knitting Machine		10	0	Step Ladder	5	0		Pot Plants (Large)	30	0		
Mirror		5	0	Stove	25	0		Pot Plants (Medium)	15	0		
Photo Equipment		5	0	Table	20	0		Pot Plants (Small)	5	0		
Pictures / Paintings		2	0	Tumble Dryer	10	0		Stepping Stones	5	0		
Printer / Scanner		5	0	Vacuum Cleaner	5	0		Table	20	0		
Printer / Scanner (Large)		25	0	Vegetable Rack	5	0		Table (Large)	40	0		
Sewing Mach. Cabinet		10	0	Washing Machine	20	0		Umbrella	10	0		
Sewing Machine		5	0	Water - Purifier Cooler	6	0		Umbrella Stand	10	0		
Sleeper Couch		60	0	Boxes - Crockery	5	0		Webber Braai	5	0		
Box - Book		5	0	Boxes - Standard	5	0		Boxes - Standard	5	0		
SUBTOTAL			0	SUBTOTAL			0	SUBTOTAL			0	
											TOTAL PAGE 1	0

SURVEY LIST

DATE:

CUSTOMER NAME:



ITEM	QTY	CF	TOTAL	ITEM	QTY	CF	TOTAL	ITEM	QTY	CF	TOTAL	
Master Bedroom				Bedroom 1				Bedroom 2				
Bed - King Size		60	0	Bed - King Size		60	0	Bed - Queen		45	0	
- Double/Queen		40	0	- Double/Queen		40	0	- Double		40	0	
- Single		20	0	- Single		20	0	- Single		20	0	
Bed Head		30	0	Bed Head		10	0	Bed Head		30	0	
Bedside Table		5	0	Bedside Table		5	0	Bedside Table		5	0	
Bookcase		15	0	Bookcase		15	0	Bookcase		15	0	
Cabinet		30	0	Cabinet		30	0	Cabinet		30	0	
Carpet/Rug		10	0	Carpet / Rug		5	0	Carpet / Rug		10	0	
Chair		5	0	Chair		15	0	Chair		5	0	
Chest of Drawers		15	0	Chest of Drawers		15	0	Chest of Drawers		15	0	
Cheval Mirror		5	0	Baby Crib		10	0	Cheval Mirror		5	0	
Cot / Compactum		20	0	Cot / Compactum		20	0	Cot / Compactum		20	0	
Couch		30	0	Couch		30	0	Couch		30	0	
Desk		35	0	Desk		35	0	Desk		35	0	
Dressing Table		25	0	Dressing Table		25	0	Dressing Table		25	0	
Dumb Valet		5	0	Dumb Valet		5	0	Dumb Valet		5	0	
Heater / Fan (Aircon)		10	0	Heater / Fan		5	0	Heater / Fan		5	0	
Kist		10	0	Kist		10	0	Kist		10	0	
Lamp		5	0	Lamp		5	0	Lamp		5	0	
Mirror		2	0	Mirror		2	0	Mirror		5	0	
Pedestals		15	0	Pictures / Paintings		2	0	Pictures / Paintings		2	0	
Safe		5	0	Table		10	0	Stool		10	0	
Stool		3	0	TV - Normal		10	0	Table		10	0	
Table		10	0	TV - Rack		10	0	TV - Normal		10	0	
TV - Normal		10	0	Wardrobe (2xDoors)		60	0	TV Stand		30	0	
TV - Rack		10	0	Storage Crates		10	0	Wardrobe		60	0	
Boxes - Books		2.5	0	Boxes - Books		2.5	0	Boxes - Books		3	0	
Boxes - Linen		9	0	Boxes - Linen		9	0	Boxes - Linen		9	0	
Boxes - Wardrobe		8	0	Boxes - Wardrobe		8	0	Boxes - Wardrobe		8	0	
Boxes - Standard		5	0	Boxes - Standard		5	0	Boxes - Standard		5	0	
Bedroom 3				Playroom				Garage / Storeroom / Outside				
Bed - Queen		45	0	Baby Bath		10	0	Band Saw		20	0	
- Double		40	0	Bicycle		10	0	Bin / Container		10	0	
- Single		20	0	Bookcase		15	0	Bug Sprayer		5	0	
Bed Head		30	0	Cabinet		30	0	Cabinet		30	0	
Bedside Table		5	0	Carpet/Rug		10	0	Circular - Table Saw		15	0	
Bookcase		15	0	Chair		20	0	Compressor		10	0	
Cabinet		30	0	Chest of Drawers		15	0	Edge Trimmer / Weed Eater		5	0	
Carpet / Rug		10	0	Child Chair		3	0	Garden Ornaments		5	0	
Carrier Bags		5	0	Desk		35	0	Gas Cylinder		10	0	
Chair		5	0	Exercise Bicycle		20	0	Generator / Bench Grinder		6	0	
Chest of Drawers		15	0	Exercise Equipment		25	0	Hosepipe / Hose Reel		5	0	
Cheval Mirror		5	0	Fishing Rod		2	0	Kennel		40	0	
Cot / Compactum		20	0	Fishing Tackle Box		5	0	Ladder		10	0	
Couch		30	0	Golf bag & Cart		10	0	Lathe / Drill - Stand		40	0	
Desk		35	0	Heater/Fan		5	0	Motor Cycle		100	0	
Dressing Table		25	0	Hi-Fi		10	0	Mower		10	0	
Dumb Valet		5	0	Trampoline		10	0	Rubbish Bin		10	0	
Heater / Fan		5	0	Mirror		5	0	Spade / Fork/Rake		2	0	
Kist		10	0	Pictures / Paintings		5	0	Steel Rack		35	0	
Lamp		5	0	Settee - Two Seater		40	0	Table & Chair		25	0	
Mattress - Single		10	0	Sports Equip.		25	0	Timber (Per 3m Length)		20	0	
Mirror		5	0	Table		15	0	Tool Chest		15	0	
Pictures / Paintings		5	0	Toy - Bike - Cart		6	0	Toolboxes		5	0	
Stool		10	0	Toys		3	0	Trolley		10	0	
Suit Cases		5	0	TV - Normal		10	0	Welding Machine		5	0	
Table		15	0	TV Trolley		10	0	Wheelbarrow		15	0	
TV - Normal		10	0	Video/DVD/Decoder		2	0	Wood Planner		15	0	
Wardrobe		60	0	Water Feature		15	0	Workbench		50	0	
Boxes - Standard		5	0	Boxes - Standard		5	0	Boxes - Standard		5	0	
SUBTOTAL			0	SUBTOTAL			0	SUBTOTAL			0	
											TOTAL PAGE 1 & 2	0